

# SINGLE COURSES

Summer Semester 2012

EXPERIMENT WITH  
ANOTHER WAY TO  
STUDY



Single courses are subjects from a range of degrees, available to students even if you're not enrolled as a university student. Single course students take the same classes and complete the same assessment tasks as university students.

You might want to undertake a single course if you wish to:

- » Gain experience as a university student
- » Check if you really like the subject matter before committing to a degree
- » Undertake a single course to complement your degree
- » Reapply at the next intake - if you enrol and successfully complete a first year single course from an RMIT Degree Program, you might be able to reapply at the next intake and apply for exemptions when in your program.

Every effort has been made to ensure the information contained in this publication is accurate at the date of printing. For the most up-to-date information, please refer to [www.singlecourses.rmit.edu.au](http://www.singlecourses.rmit.edu.au) before applying.

## WHY RMIT?

RMIT has a reputation for excellence in work-relevant education and high quality research. RMIT courses are constantly updated to meet the changing needs of business and the broader community, and to provide students with specialised content that is relevant to professional and personal success in a rapidly changing world.

Taking a short or single course with RMIT gives you access to:

- » Industry experts with a passion for excellence and innovation
- » Cutting-edge technology, equipment and facilities
- » Current and relevant course content
- » Central locations.

## WHEN CAN I START?

### Enrolments

**Open:** 28 November 2011

**Close:** 1 week before the course starts

### Classes

Courses run on various dates between January and March. To check the starting date of your chosen course visit [www.singlecourses.rmit.edu.au](http://www.singlecourses.rmit.edu.au).

## Enquiries and enrolments

Tel. +61 3 9925 8111

Fax: +61 3 9925 8298

Email: [enquiries@rmit.edu.au](mailto:enquiries@rmit.edu.au)

[www.singlecourses.rmit.edu.au](http://www.singlecourses.rmit.edu.au)

# Available Single Courses Summer Semester 2012

Course code	Course name				Credit points	Local fee	International fee	
<b>College of Business</b>								
<b>School of Business IT and Logistics</b>								
ISYS2069	Desktop Publishing and Business Communication	UG	S	C	12	\$2280	\$2640	
ISYS2061	Internet for Business	UG	S	C	12	\$2280	\$2640	
<b>College of Design and Social Context</b>								
<b>School of Art</b>								
VART1969	Drawing Intensive	UG	S	C	12	\$2000	\$2700	
VART1976	Jewellery Casting for Small Objects	UG	P	S	C	12	\$2000	\$2700
VART1316	Painting Elective	UG	S	C	12	\$2000	\$2700	
<b>School of Education</b>								
HUSO2311	Introduction to Applied Human Rights	UG	P	S	C	12	\$1860	\$2400
HUSO2286	Introduction to Applied Human Rights	PG	P	S	C	12	\$1860	\$2400
<b>School of Global Studies, Social Science and Planning</b>								
JUST2289	Contemporary Sentencing	UG		C	12	\$2220	\$2400	
JUST2290	Contemporary Sentencing	PG		C	12	\$1920	\$2580	
HUSO2228	Drug Related Crime	UG		C	12	\$2220	\$2400	
HUSO2227	Drug Related Crime	PG		C	12	\$1920	\$2580	
ONPS2169	Forensic Studies	UG		C	12	\$2220	\$2400	
ONPS2185	Forensic Studies	PG		C	12	\$1920	\$2580	
HUSO2181	Research Methods	UG		C	12	\$2220	\$2400	
HUSO2239	Research Methods	PG		C	12	\$1920	\$2580	
<b>School of Media and Communication</b>								
GRAP2175	Introduction to Graphic Design	UG	S	C	12	\$2460	\$2700	
<b>College of Science, Engineering and Health</b>								
<b>School of Applied Sciences</b>								
ENVI1038	Environmental Studies	UG		C	12	\$2760	\$3300	
ONPS2186	Science Project	UG	P	S	C	12	\$2760	\$3300
<b>School of Computer Science and Information Technology</b>								
COSC2123	Algorithms and Analysis	UG	P	S	C	12	\$2640	\$3180
COSC1285	Algorithms and Analysis	PG	P	S	C	12	\$2400	\$3180
COSC1290	Java for C Programmers	UG	P	S	C	12	\$2640	\$3180
COSC1295	Java for C Programmers	PG	P	S	C	12	\$2400	\$3180
COSC2276	Web Development Technologies	UG	P	S	C	12	\$2640	\$3180
COSC2277	Web Development Technologies	PG	P	S	C	12	\$2400	\$3180
<b>School of Medical Sciences</b>								
BIOL2274	Limb and Trunk Anatomy	UG	P	S	B	12	\$2940	\$3480

**Legend:** UG—Undergraduate; PG—Postgraduate; R—Research; P—Prerequisites; S—School approval required; C—City campus; B—Bundoora campus;   
B—Brunswick campus

## Single Course terms and conditions

- Quotas may apply to offered courses. Applications are processed in order of receipt.
- All applications are subject to final RMIT University School approval. Applications accepted and confirmed are issued with a tax invoice. Course fees will not be processed for unsuccessful applications.
- A non-refundable late fee of \$50 will apply for each Single Course application received after commencement of semesters 1 & 2 or first class for spring and summer semesters.
- Enrolment cancellation forms must be submitted prior to the commencement of the third scheduled class to be eligible for a refund. A \$100 fee is retained for each cancellation. No refunds will be issued for enrolment cancellations submitted after the third scheduled class.
- Transfers between Single Courses or semesters and/or deferments will not be accepted.
- It is the responsibility of all students to ensure that their home university will grant exemptions for courses undertaken.
- RMIT reserves the right to cancel a Single Course. In the event of a course cancellation, course fees paid will be refunded in full.

# Single Course Application Information

## Summer Semester 2012

### WHAT ELSE DO I NEED TO KNOW?

- » Further information including course descriptions, timetables and prerequisites is available at [www.singlecourses.rmit.edu.au](http://www.singlecourses.rmit.edu.au)
- » Some courses have prerequisites. Please ensure you satisfy these prerequisites prior to applying.
- » Some courses require approval from RMIT University before your application can be finalised. This step in the application process is handled by RMIT Training and is based on information provided at the time of application.
- » International applicants must have a visa valid for the duration of the single course. Enrolling in a single course will not make you eligible for a student visa.
- » RMIT International students are not eligible to enrol in single courses offered through RMIT Training Pty Ltd. Please verify your enrolment process with your home school.
- » Current local RMIT students must submit written approval from your home school.
- » On request supporting documentation must be supplied including:
  - evidence of satisfaction of prerequisites
  - evidence of current visa or residency status
- » On completion of a single course, RMIT Training will issue a result statement confirming your achievement.

**Applications will not be processed unless all required information and full payment is provided.**

### ENQUIRIES AND ENROLMENTS

#### Phone

9 am – 5 pm weekdays  
+61 3 9925 8111

#### Mail

RMIT Training Pty Ltd  
PO Box 12058  
A'Beckett Street  
Melbourne VIC 8006

#### Fax

Fax application form to  
+61 3 9925 8298

#### Online

Web: [www.singlecourses.rmit.edu.au](http://www.singlecourses.rmit.edu.au)  
Email: [enquiries@rmit.edu.au](mailto:enquiries@rmit.edu.au)

#### In person

Building 105  
Level 9, 501 Swanston Street  
Melbourne VIC 3000  
9 am – 5 pm weekdays  
Cash not accepted

### Looking for a single course not currently offered?

If you would like to do a single course that is not currently being offered, ask one of our Client Service Officers to check its availability or request to be added to our mailing list to receive information before the next enrolment period.

Just call us on **+61 3 9925 8111** or email [enquiries@rmit.edu.au](mailto:enquiries@rmit.edu.au).

# Single Course Application Form

## Summer Semester 2012



RMIT Training Pty Ltd  
A company of RMIT University  
ABN 61 006 067 349

Course code	Course name	Fee

Please use one application form per course

### Your details

Client number (if known)	Company name (if applicable)	Male/Female (please circle)
Title	Given name (s)	Family name
Postal address		
Suburb	State	Postcode
Mobile	Phone	Date of birth / /
Email	How did you hear about the course?	

### Billing address

Same as above       Alternative billing address

Company name	Contact name
Postal address	Suburb      State      Postcode
Phone	Email

### Payment details

Visa       MasterCard

Card number / / /	Expiry date /
Cardholder's name	Signature

Cheque/Money Order (payable to RMIT Training Pty Ltd)       INVOICE (only available on supply of a company purchase order/letter of authority)

### Citizenship details

- Citizen of Australia or New Zealand/Permanent Resident of Australia (Evidence must be supplied on request)
- Temporary Resident Visa/Student Visa (It is your responsibility to ensure your visa is valid for the course duration. Evidence must be supplied on request)

### RMIT University status

Only complete if applicable

- I am a current RMIT student       I am an RMIT alumni graduate       I am an RMIT staff member
- |             |             |           |
|-------------|-------------|-----------|
| Student no. | Student no. | Staff no. |
|-------------|-------------|-----------|

### Satisfaction of prerequisites

- I satisfy the criteria required to undertake this single course.
- Where prerequisites apply, attach evidence of prerequisite satisfaction or discuss below (evidence must be supplied on request).
- Where RMIT approval is required to finalise your single course application, discuss reasons for application below.

### Declaration

I declare that to the best of my knowledge the information supplied in this application and the documentation supporting it is correct and complete. I acknowledge that the provision of incorrect information or documentation relating to my application may result in cancellation of any offer of enrolment by RMIT. I acknowledge that while I am an enrolled single course student, I am subject to the regulations and rules of RMIT and to lawful instruction of the authority of the University. I also acknowledge that successful completion of a single course will allow me to apply to RMIT University for credit towards an RMIT award, conditions may apply. I have read and accepted RMIT Training Pty Ltd's single course terms and conditions.

Signature \_\_\_\_\_ Date \_\_\_\_\_